

**The Corporation of the Township of  
Guelph/Eramosa**

**By-law Number 23/2019**

**A By-law to provide for Remuneration for Members  
of Council of the Corporation of the Township of  
Guelph/Eramosa and to repeal By-law 16/2015.**

**WHEREAS** Section 11(2) of the *Municipal Act 2001, c. 25*, provides that a municipality may pass by-laws for financial management of the municipality and its local boards; and

**WHEREAS** Section 283(2) of the *Municipal Act 2001, c.25*, provides that a municipality may only pay the expenses of the members of its Council, if the expenses are of those persons in their capacity as members of Council, and if the expenses are actually incurred, or the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council, of the actual expenses that would be incurred; and

**WHEREAS** Sections 284(2) of the *Municipal Act 2001, c.25*, requires that the remuneration and expenses of Council be authorized by By-law; and

**WHEREAS** Section 283(7) of the *Municipal Act 2001, c.25*, requires a review of a by-law passed under subsection 283(5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election; and

**WHEREAS** the Council of the Corporation of the Township of Guelph/Eramosa deems it necessary and desirable establish clear, accountable policies and practices for the remuneration and expenses paid to elected Members of Council, in accordance with the provisions of the newly consolidated *Municipal Act 2001 c.25*;

**NOW THEREFORE**, the Council of the Corporation of the Township of Guelph/Eramosa enacts as follows:

1. That By-law 16/2015, being a by-law to provide for remuneration for Members of Council be repealed.
2. All Council remuneration is subject to an annual increase equal to the percentage increase given to non-union employees; such increase effective January 1<sup>st</sup> of every year of Council's four year term of office.
3. That the Mayor shall receive \$39,500.00 per annum remuneration, paid in equal bi-weekly instalments.
4. That each Ward Councillor shall receive \$23,500.00 per annum remuneration, paid in equal bi-weekly instalments.
5. That the Mayor and Ward Councillors shall provide notice to the Clerk or his/her designate if he/she is unable to attend any scheduled meeting of Council or Committee of Council and the reason for their absence. The Clerk or his/her designate shall announce the Member's regrets at the subsequent meeting.
6. That no Member of Council shall be absent for more than three (3) regular Council meetings from December 1st to November 30th annually, and that if absent for three (3) or more regular Council meetings shall have the amount

of \$200.00 deducted from his/her salary per meeting unless such absences are due to:

- i. attendance to give evidence at a judicial hearing of any legislation body or Township business; or
  - ii. personal illness.
7. That meeting attendance of the Mayor and Ward Councillors shall be reported to Council annually with the Statement of Council Expenses.
  8. That the Mayor shall receive \$500.00 per annum as a mileage allowance for the use of his/her personal vehicle in performing his/her regular duties as Mayor for travel within the municipality. For travel outside of the municipality, the Mayor shall be reimbursed for mileage when using his/her personal vehicle to attend conference, conventions, workshops or meetings approved by Council, at a rate as prescribed by resolution for each actual kilometre driven, subject to completion of the prescribed forms.
  9. That the Mayor and Ward Councillors shall receive \$1,500.00 per annum for office equipment and communication allowance, including but not limited to computer, printer, cell phone, internet and telephone services.
  10. That a \$135.00 per day remuneration be paid to the Mayor and Ward Councillors for attendance at:
    - a. conferences, conventions, and workshops pre-approved by Council resolution;
    - b. to give evidence at a judicial hearing or any legislative body; and
  11. That a staff credit card may be used to secure accommodation for the Mayor or Ward Councillors when attending approved workshops, conventions or conferences. All other expenses shall be reimbursed, subject to completion of the prescribed forms.
  12. That the Ward Councillors be reimbursed for mileage when using their personal vehicles to attend conference, conventions, workshops, Council and Committee meetings, or meetings approved by Council, at a rate as prescribed by resolution for each actual kilometre driven, subject to completion of the prescribed forms.
  13. That the Mayor and Ward Councillors be reimbursed for actual expenses incurred when attending conferences, conventions, workshops or meetings approved by Council resolution. Expenses for registration, accommodation, transportation and local travel shall be reimbursed upon submission of the proper documentation.
  14. That claim forms for reimbursement for Conferences or Conventions or Workshops, and expenses shall be submitted to the Clerk's Department within 30 days following the date that the meeting/expenses were incurred.
  15. That this by-law be known as the "Council Remuneration By-law."
  16. That this by-law shall come into force and effect on the date of its passing.

**READ** three times and finally passed  
this **4th** day of **March, 2019**.

  
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Chris White, Mayor

  
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Meaghen Reid, Clerk

**The Corporation of the Township of  
Guelph/Eramosa**

**By-law Number 08/2023**

**A By-law to Amend By-law 23/2019, being a By-law to  
provide for Remuneration for Members of Council of  
the Corporation of the Township of Guelph/Eramosa  
and to repeal By-law 16/2015.**

**WHEREAS** the Corporation of the Township of Guelph/Eramosa passed By-law 23/2019 for the purpose of providing and authorizing remuneration for Members of Council; and

**WHEREAS** the Council of the Township of Guelph/Eramosa passed By-law 06/2023 to adopt the 2023 Budget Estimates as presented, which included an increase for Information Technology purposes for Council;

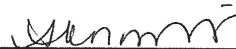
**NOW THEREFORE**, the Council of the Corporation of the Township of Guelph/Eramosa hereby enacts as follows:

1. That the Township amends section 9 of By-law Number 23/2019 to include \$2500.00 per annum for office equipment and communication allowance, including but not limited to computer, printer, cell phone, internet and telephone services.
2. That this By-law come into force on the day of its passing.

READ three times and finally passed  
this 6th day of February, 2023.



Chris White, Mayor



Amanda Knight, Clerk